

Message

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**From:** Williams, Maria [Williams.Maria@epa.gov]  
**Sent:** 11/20/2018 9:46:41 PM  
**To:** Osborne, Howard [Osborne.Howard@epa.gov]  
**CC:** Terris, Carol [Terris.Carol@epa.gov]; Bloom, David [Bloom.David@epa.gov]  
**Subject:** FW: BAS/BFS Draft PWS

Howard,

We are now very concerned that the PWS is floating around in electronic format - or possibly in hardcopy form - out of OB's direct control.

While we have no reason to believe OTS will treat the document inappropriately, we need to flag that this has the potential to cause significant problems should there be challenges later.

For example, have all the people who saw this document signed the non-disclosure forms and provided it to GSA as the OB team has done?

We in OB no longer have control of this document and are concerned about the mix of contractors and feds in OTS space who may have inadvertent access.

Maria

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**From:** Jones, Quentin  
**Sent:** Tuesday, November 20, 2018 4:16 PM  
**To:** Osborne, Howard <Osborne.Howard@epa.gov>; Terris, Carol <Terris.Carol@epa.gov>; Williams, Maria <Williams.Maria@epa.gov>; Ripollone, Eva <Ripollone.Eva@epa.gov>; Devere, David <Devere.David@epa.gov>  
**Subject:** Fwd: BAS/BFS Draft PWS

Howard, I sent this to Sanjib our senior contract expert, here is his comment.

Sent from my iPhone

Begin forwarded message:

**From:** "Chaki, Sanjib" <chaki.sanjib@epa.gov>  
**Date:** November 20, 2018 at 3:56:42 PM EST  
**To:** "Jones, Quentin" <Jones.Quentin@epa.gov>  
**Subject:** RE: BAS/BFS Draft PWS

Quentin,

Since this is RFI stage, it is appropriate to make any changes to the PWS, IGCE etc..

Please let me know if you have any questions.

Thanks.

Sanjib

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**From:** Jones, Quentin  
**Sent:** Tuesday, November 20, 2018 3:51 PM  
**To:** Chaki, Sanjib <[chaki.sanjib@epa.gov](mailto:chaki.sanjib@epa.gov)>  
**Subject:** Fwd: BAS/BFS Draft PWS

FYI

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**From:** "Osborne, Howard" <[Osborne.Howard@epa.gov](mailto:Osborne.Howard@epa.gov)>  
**Date:** November 20, 2018 at 2:12:33 PM EST  
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Thanks,  
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Carol will be in the office tomorrow for further conversation on this topic. At this point I will not ask Ed to pull the PWS back for GSA.

Maria

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**Subject:** RE: BAS/BFS Draft PWS

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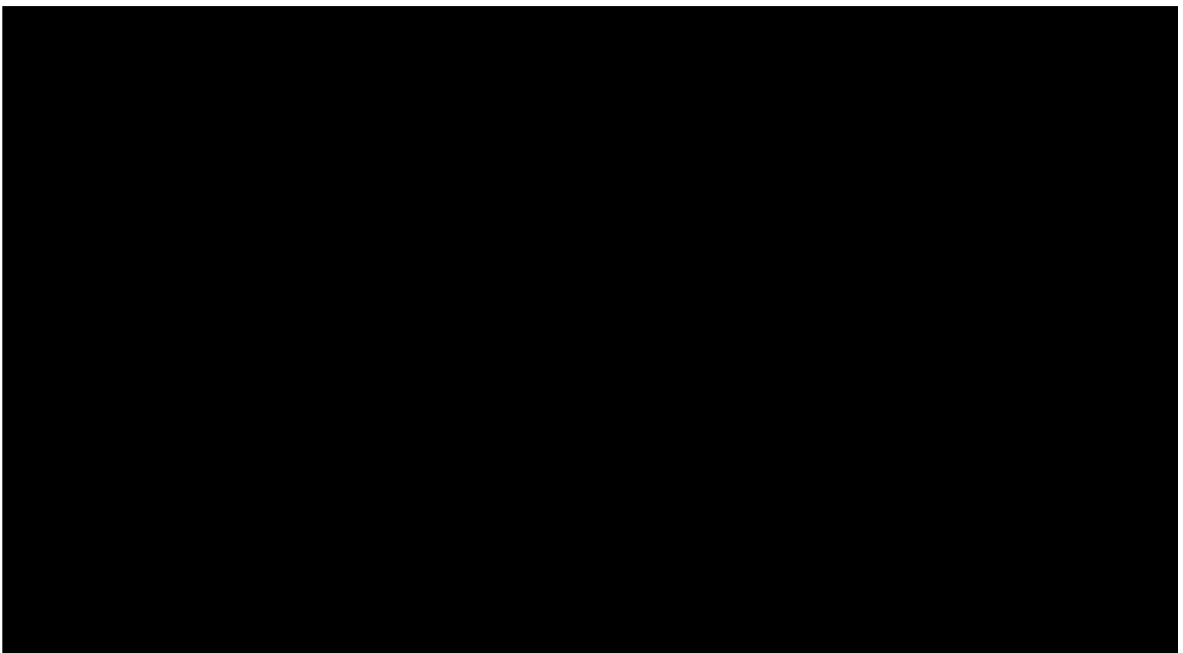
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**To:** Osborne, Howard [Osborne.Howard@epa.gov]; Terris, Carol [Terris.Carol@epa.gov]  
**CC:** Jones, Quentin [Jones.Quentin@epa.gov]; Devere, David [Devere.David@epa.gov]; Ripollone, Eva [Ripollone.Eva@epa.gov]; Bloom, David [Bloom.David@epa.gov]  
**Subject:** RE: BAS/BFS Draft PWS

Howard,

Thank you, this is helpful to see what you are thinking.

Carol will be in the office tomorrow. She has more expertise in this specific contract than I do and this gives the team a minute to read and understand your comments.

Maria

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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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Howard

Message

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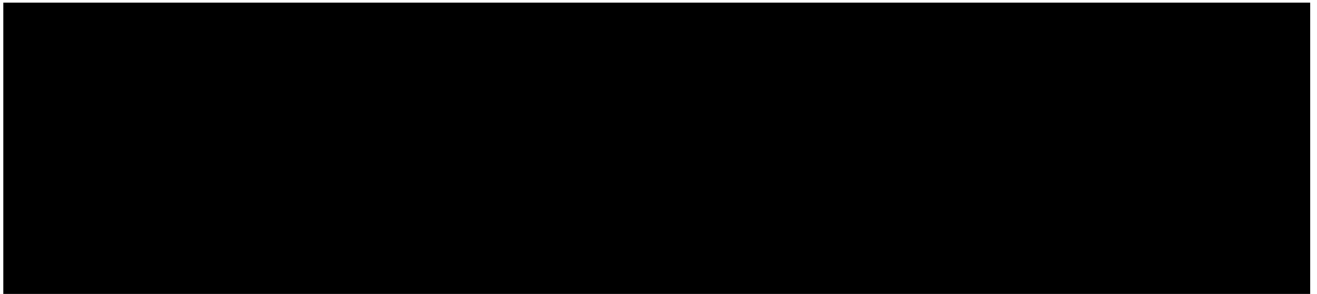
**From:** Jones, Quentin [Jones.Quentin@epa.gov]  
**Sent:** 11/30/2018 5:11:00 PM  
**To:** Osborne, Howard [Osborne.Howard@epa.gov]  
**CC:** Cottrill, Edward [Cottrill.Edward@epa.gov]; Terris, Carol [Terris.Carol@epa.gov]; Cardenas, Andrew [Cardenas.Andrew@epa.gov]  
**Subject:** Re: BFS PWS

Sent from my iPhone

On Nov 30, 2018, at 12:01 PM, Osborne, Howard <[Osborne.Howard@epa.gov](mailto:Osborne.Howard@epa.gov)> wrote:

Ed,

Thanks for making the updates. Please address the following:



Quentin,  
Any comments?

Thanks,  
Howard  
Sent from my iPhone

Begin forwarded message:

**From:** "Cottrill, Edward" <[Cottrill.Edward@epa.gov](mailto:Cottrill.Edward@epa.gov)>  
**To:** "Terris, Carol" <[Terris.Carol@epa.gov](mailto:Terris.Carol@epa.gov)>, "Williams, Maria" <[Williams.Maria@epa.gov](mailto:Williams.Maria@epa.gov)>, "Osborne, Howard" <[Osborne.Howard@epa.gov](mailto:Osborne.Howard@epa.gov)>  
**Cc:** "Cardenas, Andrew" <[Cardenas.Andrew@epa.gov](mailto:Cardenas.Andrew@epa.gov)>  
**Subject:** BFS PWS



Howard,

Carol asked me to send you our updated PWS. We took your comments from the meeting we had with you the other day and implemented them in the document.

If you have questions or would like to discuss please let me and Carol know and we will work with you to address any concerns.

Thank you

Ed

**Edward A. Cottrill**

[cottrill.edward@epa.gov](mailto:cottrill.edward@epa.gov)

202-564-5002 (Office)

202-360-5738 (Cell)

*"Tell me and I Forget,  
Teach me and I may Remember,  
Involve me and I LEARN."  
-Benjamin Franklin*

<PWS ID09180115 DRAFT FINAL 11292018 clean.docx>

Message

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**From:** Jones, Quentin [Jones.Quentin@epa.gov]  
**Sent:** 11/22/2018 1:06:58 AM  
**To:** Osborne, Howard [Osborne.Howard@epa.gov]  
**CC:** Terris, Carol [Terris.Carol@epa.gov]  
**Subject:** Re: BAS/BFS Draft PWS

[REDACTED]

Thanks

Ask

Sent from my iPad

On Nov 20, 2018, at 2:12 PM, Osborne, Howard <Osborne.Howard@epa.gov> wrote:

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[REDACTED]

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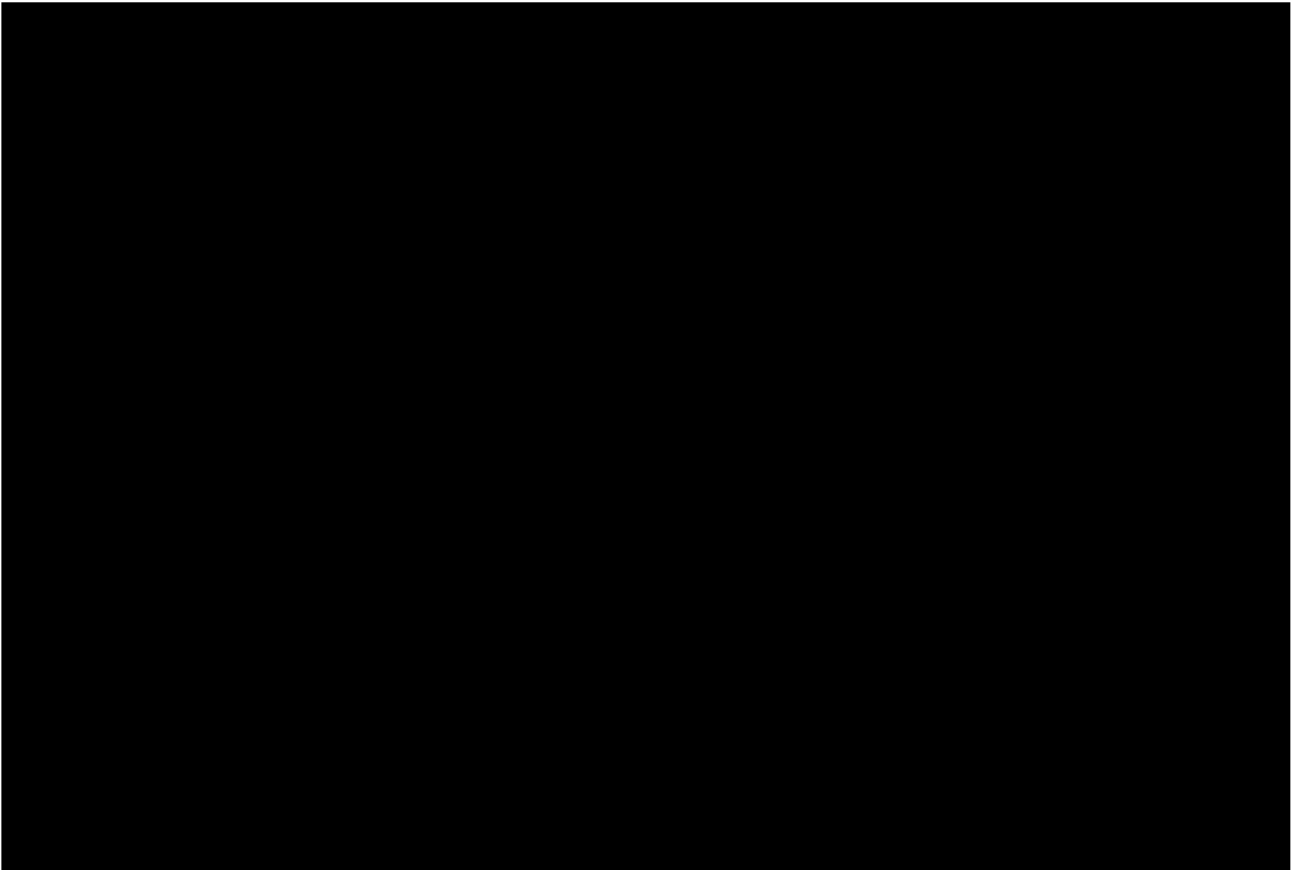
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<BAS BFS Draft PWS hko comments.pdf>

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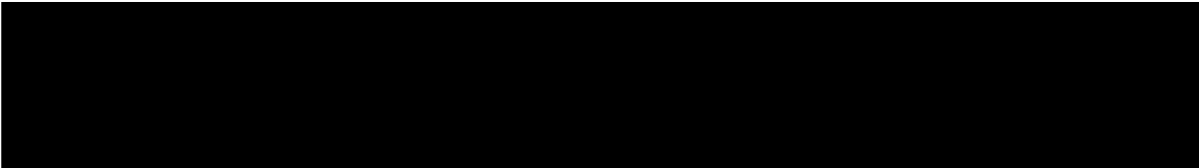
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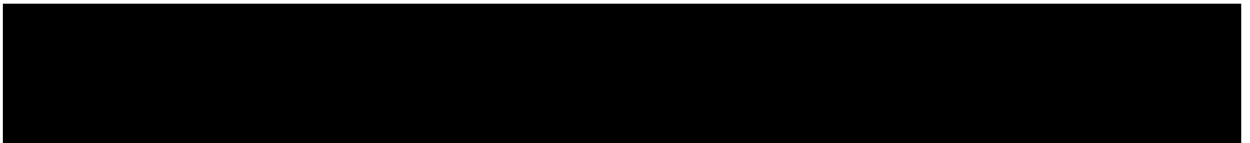
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**Subject:** RE: BAS/BFS Draft PWS

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Thanks for the interim update this morning. In line with our conversation please provide the status of the PWS/RFI. If the PWS hasn't gone to Contracting (OAS / GSA) please ensure it's held until CCB / SRO approval is obtained. If the PWS/RFI has gone to Contracting and the solicitation has gone out please ensure the PWS/RFI is withdrawn.

Please provide confirmation of the action taken today.

Thanks again,

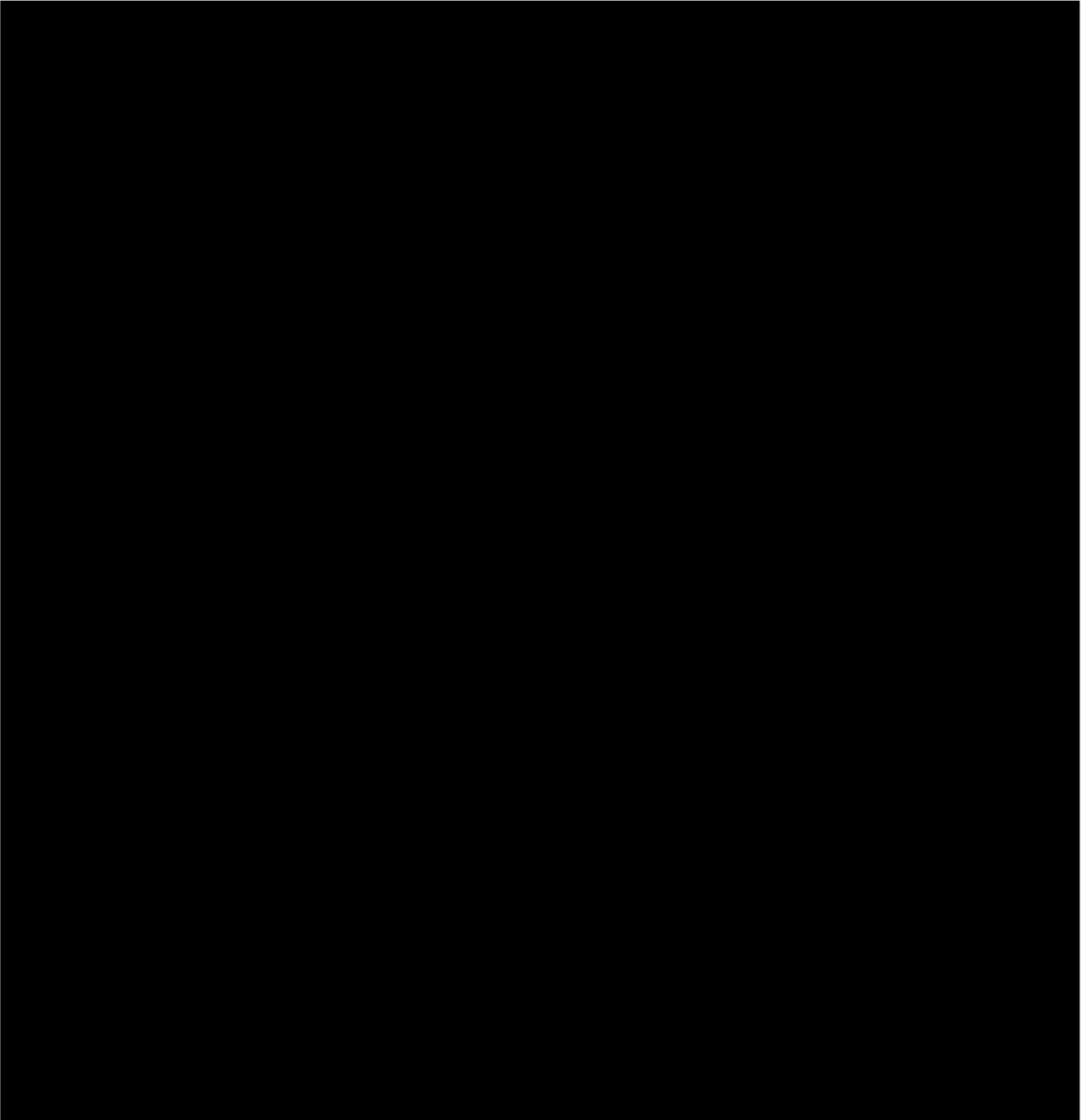
Howard

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**From:** Osborne, Howard  
**Sent:** Monday, November 19, 2018 12:13 PM  
**To:** Terris, Carol <Terris.Carol@epa.gov>  
**Cc:** Maria Williams <Williams.Maria@epa.gov>  
**Subject:** BAS/BFS Draft PWS

Carol,

What's the status of the draft BAS/BFS PWS? I took a quick look at the attached and I have some questions.



The PWS / RFI needs further review / approval by the CCB prior to proceeding.

Thanks,  
Howard

Message

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**From:** Jones, Quentin [Jones.Quentin@epa.gov]  
**Sent:** 11/20/2018 10:18:56 PM  
**To:** Williams, Maria [Williams.Maria@epa.gov]  
**CC:** Devere, David [Devere.David@epa.gov]; Ripollone, Eva [Ripollone.Eva@epa.gov]; Terris, Carol [Terris.Carol@epa.gov]  
**Subject:** Re: BAS/BFS Draft PWS

Yes I only added Sanjib. He is our Senior contract team lead

Sent from my iPhone

On Nov 20, 2018, at 5:08 PM, Williams, Maria <Williams.Maria@epa.gov> wrote:

Quentin, Eva, Dave,

We are very concerned that the PWS is floating around in electronic format - or possibly in hardcopy form – please do not share it further.

While we have no reason to believe you will treat the document inappropriately, we need to flag that this has the potential to cause significant problems should there be challenges later.

Maria

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**From:** Jones, Quentin  
**Sent:** Tuesday, November 20, 2018 4:16 PM  
**To:** Osborne, Howard <Osborne.Howard@epa.gov>; Terris, Carol <Terris.Carol@epa.gov>; Williams, Maria <Williams.Maria@epa.gov>; Ripollone, Eva <Ripollone.Eva@epa.gov>; Devere, David <Devere.David@epa.gov>  
**Subject:** Fwd: BAS/BFS Draft PWS

Howard, I sent this to Sanjib our senior contract expert, here is his comment.

Sent from my iPhone

Begin forwarded message:

**From:** "Chaki, Sanjib" <chaki.sanjib@epa.gov>  
**Date:** November 20, 2018 at 3:56:42 PM EST  
**To:** "Jones, Quentin" <Jones.Quentin@epa.gov>  
**Subject:** RE: BAS/BFS Draft PWS

Quentin,

Since this is RFI stage, it is appropriate to make any changes to the PWS, IGCE etc..

Please let me know if you have any questions.

Thanks.

Sanjib

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**From:** Jones, Quentin  
**Sent:** Tuesday, November 20, 2018 3:51 PM  
**To:** Chaki, Sanjib <[chaki.sanjib@epa.gov](mailto:chaki.sanjib@epa.gov)>  
**Subject:** Fwd: BAS/BFS Draft PWS

FYI

Sent from my iPhone

Begin forwarded message:

**From:** "Osborne, Howard" <[Osborne.Howard@epa.gov](mailto:Osborne.Howard@epa.gov)>  
**Date:** November 20, 2018 at 2:12:33 PM EST  
**To:** "Williams, Maria" <[Williams.Maria@epa.gov](mailto:Williams.Maria@epa.gov)>, "Terris, Carol" <[Terris.Carol@epa.gov](mailto:Terris.Carol@epa.gov)>  
**Cc:** "Jones, Quentin" <[Jones.Quentin@epa.gov](mailto:Jones.Quentin@epa.gov)>, "Devere, David" <[Devere.David@epa.gov](mailto:Devere.David@epa.gov)>, "Ripollone, Eva" <[Ripollone.Eva@epa.gov](mailto:Ripollone.Eva@epa.gov)>  
**Subject:** RE: BAS/BFS Draft PWS

Maria,  
My comments (attached) go beyond optional tasks. Please work with Quentin to ensure the PDC migration and other touch points are coordinated. To expedite you can make the revision and provide an update to PWS to GSA no later than tomorrow. I don't believe scoping should be an issue as the level of effort should be less. If you need to modify the IGCE, that shouldn't be an issue if the items were itemized in the original input.

I didn't provide any comments on the RFI. Please ensure any required changes from the PWS are captured accordingly.

The PWS needs to be pulled and replaced with the updated version that addresses the attached comments.

Thanks,  
Howard

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**From:** Williams, Maria  
**Sent:** Tuesday, November 20, 2018 2:04 PM  
**To:** Osborne, Howard <[Osborne.Howard@epa.gov](mailto:Osborne.Howard@epa.gov)>; Terris, Carol <[Terris.Carol@epa.gov](mailto:Terris.Carol@epa.gov)>  
**Cc:** Bloom, David <[Bloom.David@epa.gov](mailto:Bloom.David@epa.gov)>  
**Subject:** RE: BAS/BFS Draft PWS

Howard,

The bridge contract cannot be extended – we asked to see if we could and were told no.

I am not comfortable stopping the contract award process at this juncture because it has the very real risk of jeopardizing the availability

of these contractor resources after the bridge expires at the end of March.

I wish to reiterate that these tasks you are concerned about are optional and the only thing they do is put that work in the scope of the contract *should* a project ever needing these be approved by the CCB in the future – it does not in any way obligate EPA for these tasks.

I understand your position. However, rewriting the PWS at this point has the potential for GSA asking us to redo Small Business Analysis and Market Research Analysis and possibly even going back to GSA Contract Scoping. We are well past that point in the process, in fact, GSA has already posted a pre-pre notice that this contract is in the works.

Carol will be in the office tomorrow for further conversation on this topic. At this point I will not ask Ed to pull the PWS back for GSA.

Maria

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**From:** Osborne, Howard  
**Sent:** Tuesday, November 20, 2018 12:45 PM  
**To:** Williams, Maria <[Williams.Maria@epa.gov](mailto:Williams.Maria@epa.gov)>; Terris, Carol <[Terris.Carol@epa.gov](mailto:Terris.Carol@epa.gov)>  
**Subject:** RE: BAS/BFS Draft PWS

Maria,  
Thanks for the feedback. Please advise if there's an issue with extending the bridge contract if needed. What's the period of performance for the current bridge contract and is the bridge with OAS or GSA?

As we discussed this morning I'm not comfortable with the language in the PWS and while the options aren't turned on, the work outlined in the PWS is not consistent with current requirements and the OCFO direction. If it would be helpful I can provide a redline version of changes that are required to help expedite providing an initial update to GSA. This would be in addition to discussing at the CCB. With that said, I'd like to PWS withdrawn today.

Thanks again,  
Howard

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**From:** Williams, Maria  
**Sent:** Tuesday, November 20, 2018 12:29 PM  
**To:** Osborne, Howard <[Osborne.Howard@epa.gov](mailto:Osborne.Howard@epa.gov)>; Terris, Carol <[Terris.Carol@epa.gov](mailto:Terris.Carol@epa.gov)>  
**Subject:** RE: BAS/BFS Draft PWS

Howard,

The PWS is at GSA. I am working to understand the consequences of pulling this back at this point in the process to the overall timeline for the award of the contract.



I also have reached out to Carol who is back in town to ensure I am providing you the most current information.

I do not understand what the CCB role in approving the optional conditions described in the PWS would be – I have not seen an action like that presented for any contract OCFO was involved in since I began regularly attending the CCB 4 or 5 years ago.

Maria

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**From:** Osborne, Howard  
**Sent:** Tuesday, November 20, 2018 11:41 AM  
**To:** Terris, Carol <Terris.Carol@epa.gov>; Williams, Maria <Williams.Maria@epa.gov>  
**Subject:** RE: BAS/BFS Draft PWS

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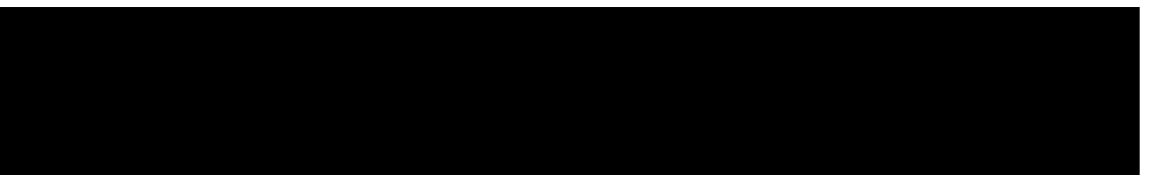
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Howard

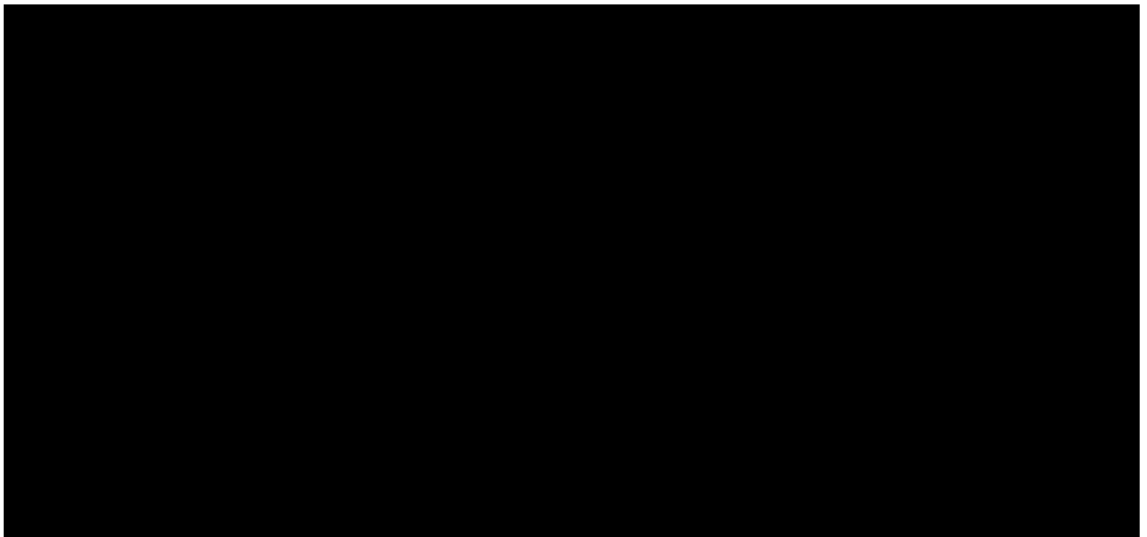
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**Cc:** Maria Williams <Williams.Maria@epa.gov>  
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